

Guidelines for units seeking pre-approval to train a Practice Development Stage trainee

Pain medicine units who wish to appoint a trainee in the Practice Development Stage (PDS) but do not meet the requirements to be accredited under [by-law 19 Accreditation of units offering training in pain medicine](#) may apply to the FPM Assessors for pre-approval of their training position. Approval may be granted for a period of three years and the pre-approval process has been developed to enable units to recruit a PDS trainee with the knowledge that the position has been approved.

Any trainees recruited to a pre-approved position need to submit a [PDS Proposal – Overview](#) which details the learning outcomes and focus of their second year of training prior to commencing the position. The clinical experience undertaken by trainees needs to be directly related to advancing their pain medicine training and not simply working in a field of their primary specialist background.

The PDS can be completed in:

- An FPM accredited training unit.
- A department with multidisciplinary teams with integrated processes and practice and supports a sociopsychobiomedical model.
- Subspecialty or subspecialties related to Pain Medicine.
- Research project with a focus on pain medicine (includes 0.5 FTE clinical practice).

Applications should be made to the Faculty and include:

- The completed [PDS Proposal – Training site description](#) form
- A description of the unit.
- A typical weekly roster
- A description of 1-2 pages that details how the unit addresses the standards below. Please use the headings in bold below within your description:
 1. **Clinical experience:** please describe the range and volume of clinical practice cases that will be available to the trainee and how this practice will enable them to complete their training requirements.
 - a. Specific areas of pain medicine, such as one of the optional topic areas that you can provide training in
 - b. Unit information:
 - Public or private or both
 - Metropolitan or rural
 - Location and number of sites
 - Staff
 - Patient types and numbers
 - Physical facility
 - Governance structure of the Unit
 - c. Expected Clinical to non-clinical time
 - d. Sessional commitment to pain medicine training
- **Supervision:** please detail the level of access trainees will have to supervision and assessment including access to FPM Fellows to complete the workplace based progressive feedback requirements of the PDS. Outline any liaison with accredited units to support supervision of trainee

2. **Education and teaching:** please outline the opportunities within the unit to allow the trainee to develop formal and informal teaching skills. Please indicate the frequency of team meetings and what opportunities are available for the trainee to participate in these meetings. Please details educational funding and leave available to support the position.
3. **Transition to independent practice:** how will the position facilitate the trainee's transition into independent practice?
4. **Clinical leadership:** please outline how and when trainees are given the opportunity to develop their clinical leadership capacity, such as training junior trainees and managing the caseload independently.

Please submit the completed documentation to:
FPM Training Program Administrative Officer
fpm@anzca.edu.au