



# Application for appeal

Please ensure that you read ANZCA [Regulation 31](#): Appeals process prior to submitting your request for an appeal. An appeal will be undertaken by an Appeals Committee and can only occur once a decision has already been reconsidered and reviewed as per [Regulation 30](#).

## Personal details

College ID

First name

Surname

## Details of decision

Has the decision in relation to my SIMG assessment been previously appealed?    Yes    No

Please give a brief description of the decision you wish to appeal

Date of original decision

Date of outcome of reconsideration decision

Date of outcome of reviewed decision

Please list all additional documents you wish the panel to consider. Please note that the panel will be given access to all documentation which was used to make the original decision plus those that were provided with your reconsideration and review requests.

Signature

Date

## Payment details

Payment amount: \$AU 1000

Credit card type:  Visa  Mastercard

Credit card number \_\_\_\_\_ Expiry date \_\_\_\_\_

Name on card \_\_\_\_\_

Signature \_\_\_\_\_

\_\_\_\_\_

Please send your completed form to the college via email or Post:

Email: [simg@anzca.edu.au](mailto:simg@anzca.edu.au)  
Post: CEO c/o SIMG  
PO Box 6095  
Melbourne, VIC 3004  
Australia.

For further information, please email or contact us at +61 3 9510 6299

### The key steps in making this application are as follows:

1. The SIMG completes the application form.
2. The SIMG drafts an application letter to the CEO and copies or prints any evidence to support their application. The request for appeal must take the form of a letter to the CEO outlining the reasons for your request and include the application form and any additional information that will be relevant to the decision.
3. The SIMG submits the letter of application, application form, relevant supporting documentation and appeal fee to the CEO care of ANZCA's SIMG Accreditation team. You may submit your application by email ([ceo@anzca.edu.au](mailto:ceo@anzca.edu.au) & [simg@anzca.edu.au](mailto:simg@anzca.edu.au)), by fax +64 3 9510 6786 or by post (CEO C/- SIMG Accreditation, ANZCA House, 630 St Kilda Road, Melbourne, VIC, 3004).
4. The SIMG Accreditation team will liaise with the appeals panel and the SIMG to set a date for the appeal. The SIMG may appear in person for the appeal or may teleconference into the appeal.
5. The SIMG Accreditation team collates and forwards all application documents to the appeals panel and the SIMG.
6. Following the appeal the outcome will be forwarded to the SIMG within 21 days of the date of the appeal.